

**Parks and Recreation Advisory  
Committee Meeting  
to be held at  
City of Penticton, Room A  
171 Main Street, Penticton, B.C.**

**Tuesday, June 11, 2019  
at 1:30 p.m.**

1. **Call Regular Committee Meeting to Order**
2. **Introduction of Late Items**
3. **Adoption of Agenda**
4. **Adoption of Minutes**
  - 4.1 Minutes of the April 11, 2019 Parks and Recreation Advisory Committee Meeting **2-4**  
*Staff Recommendation: THAT the Parks and Recreation Advisory Committee adopt the minutes of the April 11, 2019 meeting as presented.*
5. **Delegations**
6. **Business Arising from Prior Meetings**
7. **New Business**
  - 7.1 Robinson Property Master Plan – Len Robson **5-25**  
*Staff Recommendation: THAT the Park and Recreation Advisory Committee recommends to City Council that the Robinson Property Master Plan, as presented to the Committee, be approved to guide future development of the property subject to available funds.*
  - 7.2 Coyote Cruise Engagement Process Update – Anthony Haddad **26-38**
8. **Council Outcome**
9. **Next Meeting**
10. **Adjournment**



# Minutes



## Parks and Recreation Advisory Committee Meeting

Held at City of Penticton Committee Room A  
171 Main Street, Penticton, B.C.

Thursday, April 11, 2019  
at 3:00 p.m.

**Present:** Isaac Gilbert, Chair  
Tyson Bull  
Donna Ritchie  
Gary Dean  
Lesley Chapman  
Robert Ross  
Lee Davidson  
Laura Harp  
Peter Osborne  
Michaela Wooldridge  
Shona Schleppe  
Councillor Kimberley

**Staff:** Len Robson, Public Works Manager  
Anthony Haddad, Director of Development Services  
Ben Johnson, Manager, Special Projects (left the meeting at 4:23 p.m.)  
JoAnne Kleb, Engagement Strategist  
Sheri Raposo, Land Administrator (left the meeting at 4:10 p.m.)  
Caitlyn Anderson, Deputy Corporate Officer

**Guests:** Julia Barber, Penticton Indian Band Representative

1. **Call to Order:**

The Parks and Recreation Advisory Committee was called to order by the chair at 3:01 p.m.

2. **Introduction of Late Items**

3. **Adoption of Agenda:**

**It was MOVED and SECONDED**

THAT the Parks and Recreation Advisory Committee adopt the agenda for the meeting held on April 11, 2019 as presented.

**CARRIED UNANIMOUSLY**

4. **Adoption of Minutes:**

**It was MOVED and SECONDED**

THAT the Parks and Recreation Advisory Committee adopt the minutes of the March 14, 2019 Parks and Recreation Advisory Committee as circulated.

**CARRIED UNANIMOUSLY**

5. **Delegations:**

5.1 Coyote Cruises

Mike Campol, Diana Stirling and Derek George presented to the Committee their vision for Coyote Cruises. The current building requires upgrades to form a relationship with the Penticton Indian Band and they are looking for a long-term lease. Coyote Cruises currently operates under a 5 year License to Use and are requesting a 20 year lease, which includes more parcels of land and part of part of a public park. They discussed their timeline and the next steps, which includes community engagement.

**It was MOVED and SECONDED**

THAT the Parks and Recreation Advisory Committee recommend that Coyote Cruises move to Community Engagement.

**CARRIED UNANIMOUSLY**

5.2 Penticton Oxbows – Friends of the Oxbows

Rick McKelvey and Randy Manuel presented to the Committee an overview of the Penticton Oxbows. The explained what oxbows are and how they came about as well as the reason to why they are important to save wildlife.

The Director of Development Services mentioned it is a natural park area, however it's not designated as one of the twelve 'designated parks' in the City of Penticton.

**It was MOVED and SECONDED**

THAT the Parks and Recreation Advisory Committee recommend to Council to include the Penticton Oxbows in the master planning process for the 2020 budget.

**CARRIED UNANIMOUSLY**

6.

**u**

**Business Arising from Prior Meetings:**

6.1 Site Walk at Skaha Park Date

Discussion took place, two dates were determined, and a doodle poll will be sent out.

Shona Schleppe left the meeting at 4:29 p.m.

7. **New Business:**

7.1 Council Initiative from March 19, 2019 – Gyro Park

The Public Works Manager provided an overview of Gyro Park with the potential for fitness equipment and lighting, including the prices.

Potential for the city owned parking lot south of Gyro Park to be turned into a green space and have a playground and fitness equipment there.

**It was MOVED and SECONDED**

THAT the Parks and Recreation Advisory Committee recommend to Council that should future funding become available for outdoor fitness equipment, that staff, in consultation with the Parks and Recreation Advisory Committee identify a suitable location for the installation;  
AND THAT Council consider additional safety lighting for Gyro Park as part of the 2020 budget deliberations.

**DEFEATED**

**Laura Harp, Lesley Chapman, Tyson Bull, Michaela Wooldridge, Donna Ritchie and Lee Davidson, Opposed**

**It was MOVED and SECONDED**

THAT Council consider additional safety lighting for Gyro Park as part of the 2020 budget deliberations;  
AND THAT the Parks and Recreation Advisory Committee recommend Council consider the installation of permanent washrooms instead of the temporary mobile washrooms as part of the 2020 budget.

**CARRIED UNANIMOUSLY**

**It was MOVED and SECONDED**

THAT the Parks and Recreation Advisory Committee recommends to Council that should future funding become available for outdoor fitness equipment, that staff, in consultation with the Parks and Recreation Advisory Committee identify a suitable location for the installation.

**CARRIED UNANIMOUSLY**

**7.2 Skaha Lake Engagement Strategy Review**

The Engagement Specialist provided an overview of the Skaha Lake Engagement Strategy review and the steps that are required to create an engagement plan. The Engagement Specialist will be continuing to give updates to the committee.

**8. Council Outcome**

**9. Next Meeting:**

The next Parks and Recreation Advisory Committee Meeting will be decided at a later date.

**8. Adjournment:**

**It was MOVED and SECONDED**

THAT the Parks and Recreation Advisory Committee adjourn the meeting held on Thursday April 11, 2019 at 5:53 p.m.

**CARRIED UNANIMOUSLY**

Certified Correct:

---

Caitlyn Anderson  
Deputy Corporate Officer

# Robinson Property Master Plan

Parks and Recreation Advisory Committee

June 11, 2019



penticton.ca

## PRAC Role – Robinson Property

The Committee mandate is to make recommendations to Council on all matters referred to the Committee including:

- **Act as an Advisory Committee to the Council with respect to provision, protection and promotion of parks and recreation services;**
- **Support and maintain the vision and values of the 2018 Parks and Recreation Master Plan;**
- **Review and provide feedback or comments on Parks and Recreation proposed projects, initiatives or challenges;**
- **Advise on the implementation of recommendations outlined in the 2018 Parks and Recreation Master Plan;**
- **Review, evaluate and provide recommendations on park uses and protection as per the Parkland Protection and Use Policy;**
- Make recommendations on community engagement requirements related to Parkland Protection and Use Policy;
- Make recommendations on proposals for any leasing of Park space;
- Make recommendations on City policies and bylaws that affect Parks and Recreation Services.
- The committee will not participate in operational matters respecting the City of Penticton.



penticton.ca

# Agenda

- Engagement summary
- Technical summary
- Recommendation
- Discussion



[penticton.ca](http://penticton.ca)

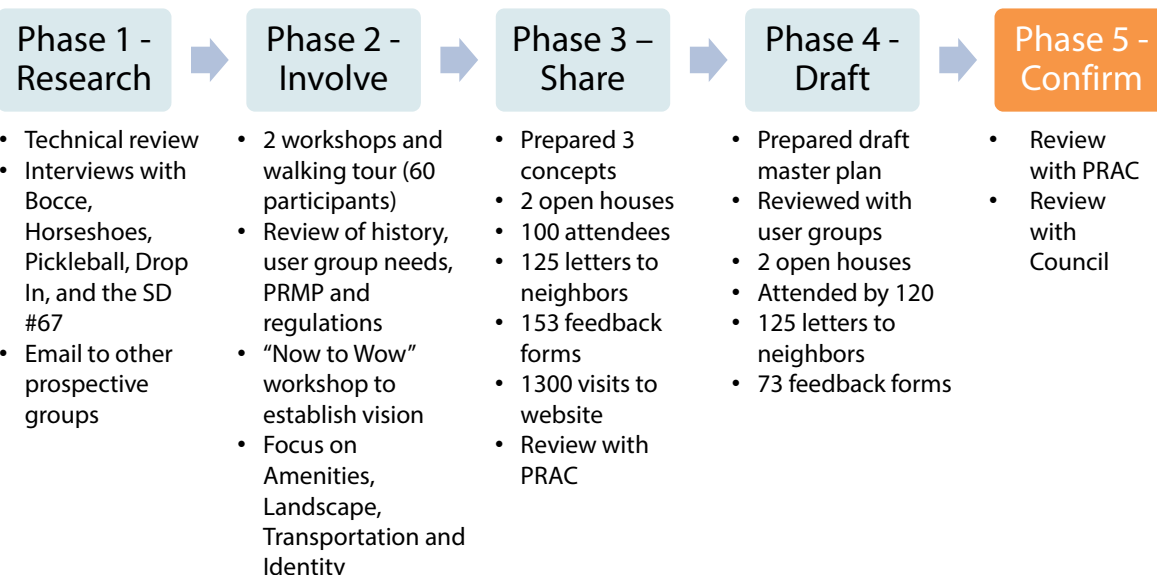
## Robinson Property Master Plan

### Engagement Summary



[penticton.ca](http://penticton.ca)

## Engagement Overview



## What did we hear

- Continue the tradition as a recreation hub
- Enhance the park setting of the property
- Strengthen the identity of the park
- Improve access and safety on the site



### Transportation

- Improve pathways
- Expand parking
- Reconfigure access
- Add bike racks
- Improve transit

### Landscape

- Seating area
- Increased lighting
- Protect trees
- Integrate landscaping
- Efficient use of space

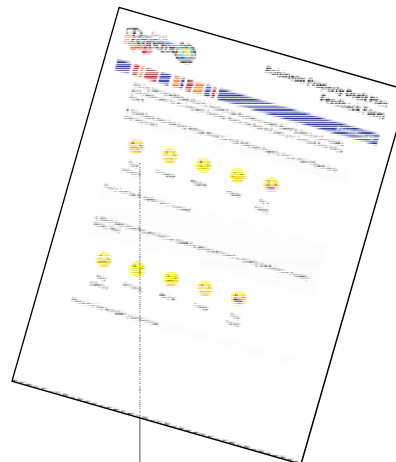
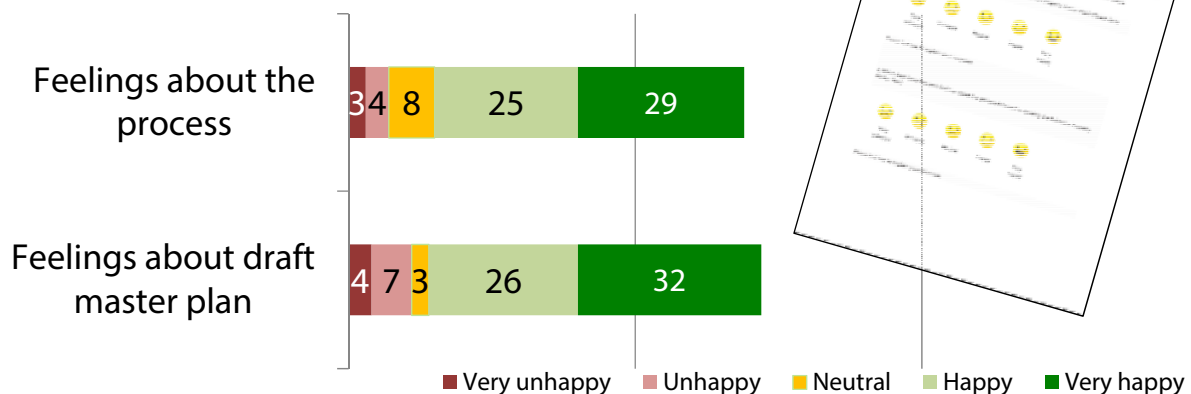
### Identity

- Site rebranding
- Add public art
- Beautify
- Support park identity / awareness
- History awareness

### Amenities

- New / improve amenities
- Expand Drop-in
- Add pickleball courts
- Washroom access
- Info signs and site maps

## What did we hear



penticton.ca

## What did we hear

- “having residents vote on what they would like in the park is a great way to include them in City planning”
- “as long as input is used I feel the City has made every effort possible to capture the interests of the community”
- “time consuming but that was likely necessary to sort out all interests and look into the future”
- “great idea to fully use this property”



penticton.ca



## Outstanding items

- Concerns about cost and “wish list”
- Direction for detailed design (i.e. location of fitness stations, parking design)
- Concern about sound and impact for neighbors



penticton.ca

## Robinson Property Master Plan

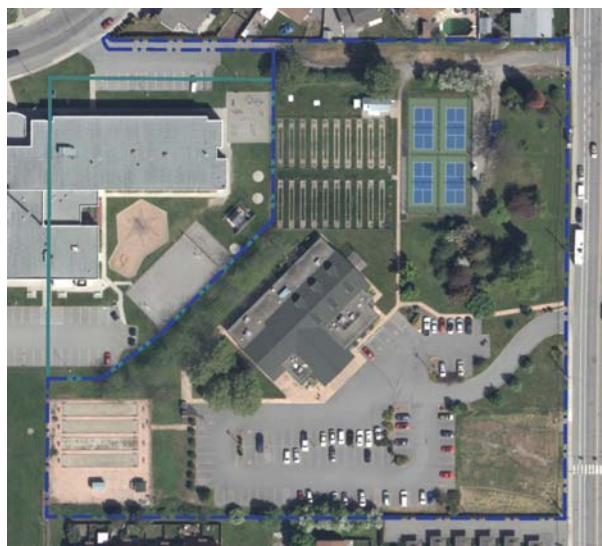
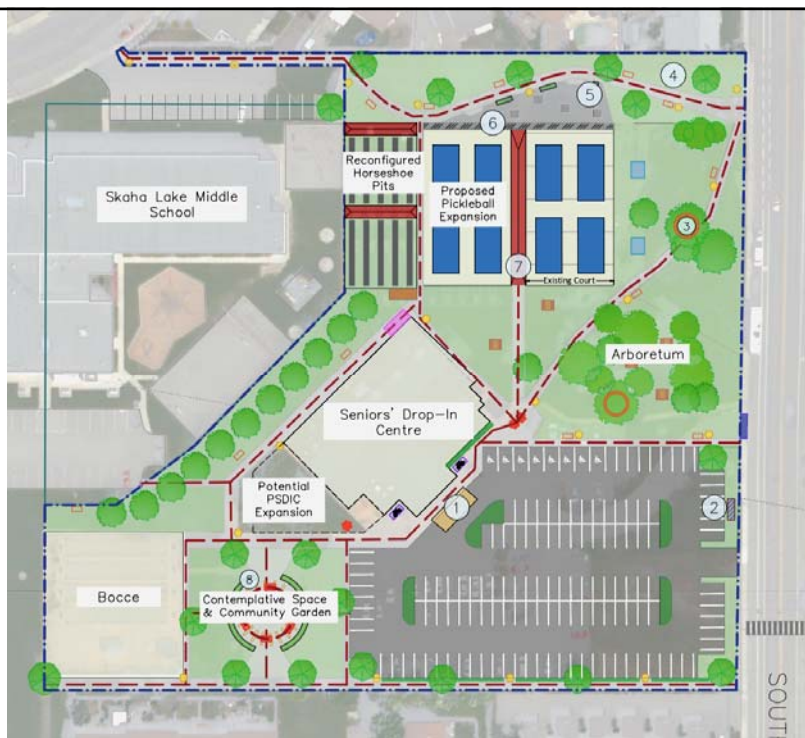
### Technical Summary



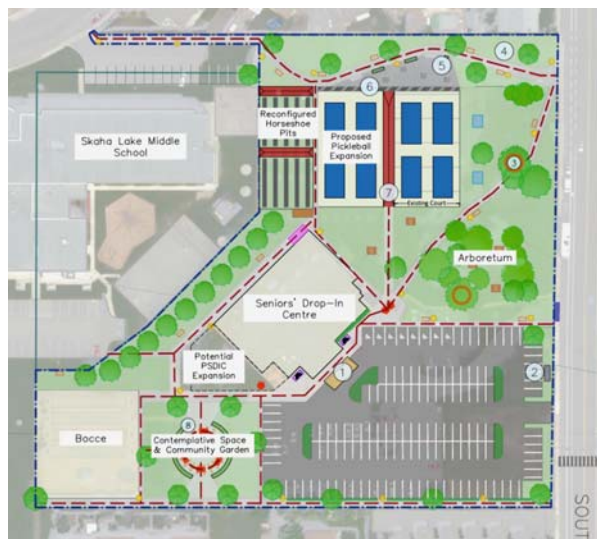
penticton.ca

2019-06-05

## FINAL RECOMMENDED PLAN



Existing



Proposed

## DESIGN RATIONALE – Section 1

### PICKLEBALL

- PRMP recommendations – pg. 36,40, & 89
- Popular request
- Requires reconfiguration and addition of other park features
- Layout – most feasible approach

### HORSESHOE

- PRMP recommendations – pg. 36,40, & 89
- 10 pits and shade structures – requested by club members
- Orientation – most feasible approach

### PED. CORRIDOR

- PRMP Design Guidelines
- Fitness stations – promotes active lifestyle, feature supported by the public
- Pathways promotes pedestrian safety
- Trees – physical and sound buffers



penticton.ca

## DESIGN RATIONALE – Section 2

### PSDIC EXPANSION

- PRMP recommendations
- Significant support from stakeholders.
- Removal of existing trees

### CONTEMPLATIVE SPACE + COMMUNITY GARDEN

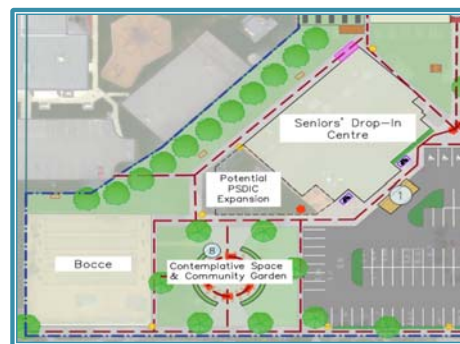
- PRMP Guidelines
- Satisfies multiple criteria
- Supports the growth of PSDIC
- Proposed location requested by participants

### ENTRANCE CANOPY

- Favoured by public
- Promotes safe drop off, protects interiors, and branding of the site

### STORAGE SHED + WASHROOM

- Requested by all
- Shared ownership among all user groups
- Location – requested by participants



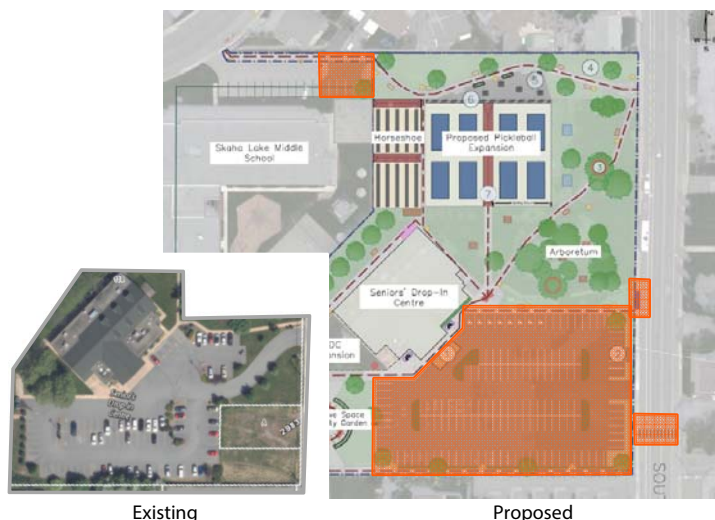
penticton.ca



## DESIGN RATIONALE – Section 3

### PARKING LOT + ENTRANCE + TRANSIT STOP + CROSSWALK

- PRMP Guidelines
- Parking lot - popular demand (92 → 140 stalls)
- Expansion is required to meet future growth
- Reconfigured access - requested by the public
- Relocated transit stop – requested location near PSDIC
- Green infrastructure
- Crosswalk – no warrant to re-locate
- Educating users will be critical



penticton.ca

## Design Consideration

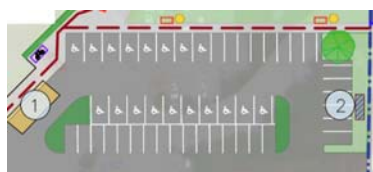
Joint Use Agreement	Additional parking stalls on school district property – approval is required
Tree Assessment	Arboretum will remain protected
Zoning Bylaw	PSDIC expansion will exceed the 10% lot coverage limit
Park Land Protection and Use Policy	Exceeding zoning limit will result in public review
PRMP Design Guidelines	Recommendations from the PRMP have been applied to the draft plan
User Group Requests	Public engagement findings show strong support from user groups towards the draft plan



penticton.ca

## OTHER DESIGN IDEAS

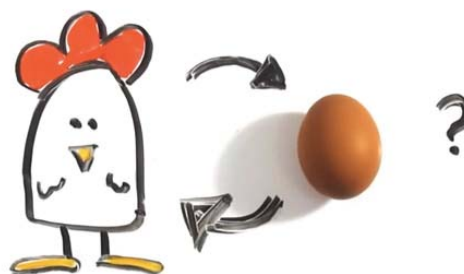
- Additional handicap stalls
- Parking on South main = potential for 8
- "Green" parking lot
- Solar panel roofs
- Additional bike racks



penticton.ca

## Implementation Strategy

- Project phasing is dynamic
  - Available funding
  - Grants
  - Partnerships
- Some items impact others
  - Pickleball → Horseshoe & Parking



penticton.ca

## SUMMARY

- The public engagement sessions were successful
- The plan reflects current public demands and ideas
- The plan is intentionally conceptual and will be reviewed on a 5 year basis
- The implementation plan is dynamic



penticton.ca

## Next Steps...

- ✓ Council Approval
- ✓ Funding Strategies
- ✓ Detailed Designs
- ✓ Implementation



penticton.ca

## Recommendation

“THAT the Parks and Recreation Advisory Committee recommends to City Council that the Robinson Property Master Plan as presented to the Committee be approved to guide future development of the property subject to available funds.”



[penticton.ca](http://penticton.ca)



**Date:** June 11, 2019  
**To:** Parks and Recreation Advisory Committee  
**From:** Len Robson, Public Works Manager

File No:

**Subject: Robinson Property Master Plan**

### **Staff Recommendation**

THAT the Parks and Recreation Advisory Committee recommends to City Council that the Robinson Property Master Plan as presented to the Committee be approved to guide future development of the property subject to available funds.

### **Guiding Documents**

This master plan was developed in accordance with the processes outlined in the 2018 Parks and Recreation Master Plan as well as the Park Land Protection and Use Policy and the Tree Protection Bylaw.

### **Background**

The Robinson Property Master Plan is the result of a 1-year consultation, public engagement, planning and design process undertaken by city staff, incorporating stakeholder and public input and the Parks and Recreation Master Plan for the potential future re-development of Robinson Property.

Individual stakeholder meetings, extensive public engagement sessions through the entire design process was utilized to develop a comprehensive concept master plan for the property.

The plan intends to balance the park space, with a variety of activities and facilities that cater to the demographics that have historically have used this space. Furthermore, this master plan aims to provide direction and implement a strategy to manage the growth and future uses of this site.

See Appendix A – Robinson Property Plan for details.

### **Financial implication**

The high level estimated construction cost for various components identified in the Robinson Property Master Plan is \$1,000,000 (not including the PSDIC expansion). Implementation of this plan and construction will be dependent on available funding including partnerships and grants. All estimates will be refined at the detailed design phase to ensure an accurate view of the financial cost.



Completion of this master plan does not commit City Council to any budget requirements for this project.

### **Analysis**

The master plan is conceptual at this stage as the park amenities and facilities may be subject to change depending on the current trends and demographics using the space. Master plans should be reviewed every 5 years to ensure the various components remain valid.

Detailed designs for the various upgrades or additions will be developed as funding becomes available. During the detailed design process, the various stakeholders will be consulted and the public will be informed of any significant changes made to the conceptual design.

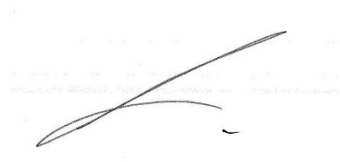
### **Alternate recommendations**

N/A

### **Attachments**

Appendix A – Robinson Property Plan

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Len Robson', is written over a faint, light gray background that resembles a grid or a set of guidelines.

Len Robson, ASCT  
Public Works Manager

## Appendix A – Robinson Property Master Plan

### 1. The Need for a Master Plan

This initiative has been prompted by the 2018 Parks and Recreation Master Plan which calls for a long term plan for the Robinson property that involves public participation in the planning process. The Robinson property is known to be an extremely popular destination for senior groups and current user groups are interested in expanding their infrastructure as memberships continue to rise each year. The Robinson recreation park master plan will be used to support this growth and manage the impact it will have on the facilities of the property.

### 2. History

The Robinson's property, also known as the Seniors' Drop-In Centre, is located on 2905/2965 South Main Street. George and Edith Robinson originally purchased this 6-acre lot in 1932. In 1971, the lot was designated as public park and granted to the City in 1983. In 1996, a referendum bylaw was adopted allowing the City to lease 3.5 acres of Robinson Park to build Seniors' Drop-In Centre. A portion of the parkland was exchanged to the school district in 1998 for the development of Skaha Lake Middle School.

The park is situated between South Main Street and Skaha Lake Road in the heart of the southern residential interior. To the north and the west sides include commercial and retail services, the South Main Market to the east, and Skaha Lake Park to the south. The site with a project boundary of approximately 2.6 ha of land includes a bocce ball court (~0.1 ha.), pickleball court (~0.1 ha.), horseshoe pits (~0.1 ha), Senior's Drop-In Centre (~0.2 ha), and a portion of the adjacent Skaha Lake Middle School (~0.6 ha). Remarkable trees and shrubs surround the site, some being non-native to the Okanagan. Within site, is a marker commemorating the Robinson's as the original owner of the lot. Due to the broad variety of indoor and outdoor activities, and its central location, the Robinson Property continues to be the visual, physical and social focus of the community and continues to possess historical, cultural, environmental and social values.

### 3. Plan Considerations

The role of the master plan is to act as a consultative guide by providing useful and high-quality information; assisting individuals associated with the project to understand the existing conditions. The master plan enables city staff and other decision-makers the ability to gather components and characteristics that make up the site and determine potential recreational opportunities and improvements that could enhance visitor experiences. The Master Plan adheres to a number of policies and resources to ensure standard practices are followed and this information has been shared to the public to increase their understanding of the design process. These resources include:

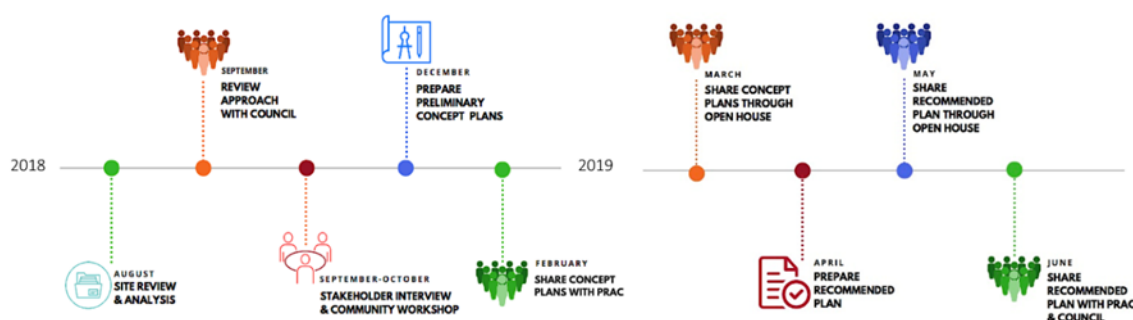
- Parks and Recreation Master Plan
- Park Land Protection and Use Policy
- Tree Protection Bylaw + Tree Assessment

- Proposed Park Zoning Bylaw
- Official Community Plan (OCP)
- Robinson Property Park Planning Process
- 2019 Parks and Recreation Advisory Committee (PRAC)

The PRAC plays a vital role in master planning process. With respect the Robinson Property Master Plan the Committee's mandate is to support and maintain the visions and values of the 2018 Parks and Recreation Master Plan, review and provide feedback on proposed parks and recreation projects, review and evaluate and provide recommendations on parks uses and protection in accordance with the resources noted above. The Committee will also provide recommendations to Council on the proposed plan.

#### 4. Robinson Property Planning Process

The planning process below displays the step-by-step approach developed and employed by city staff in the efforts to promote transparency and continuous communication, ensuring public participation in the development of the final recommended plan.



#### 5. Community Engagement

The opportunities for public involvement has been extensive throughout the Master Plan process. City staff has sought out various measures to obtain public feedback and to inform residents through the use of social media, website updates via [shapeyourcity.ca](http://shapeyourcity.ca), mail outs, press releases, and direct email distribution to various community groups. Consultation opportunities and attendance are as follows:

- 2 workshops attended by 60
- 2 open houses to share early concepts attended by 110
- 158 feedback forms received on early concepts
- 125 neighboring residents received two notifications
- 2,000 visitors to [shapeyourcity.ca](http://shapeyourcity.ca)

#### 6. Early Concepts

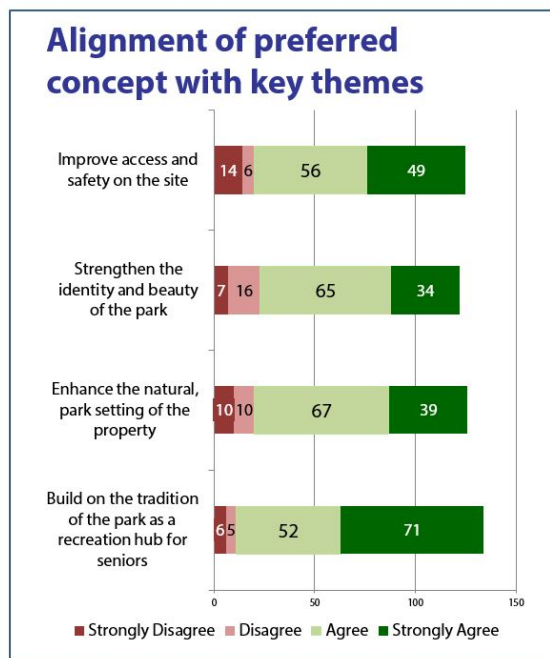
The consulting process was designed to take residents and stakeholders through the steps to develop the plan – from understanding the history and regulations to determining the vision and principles and shaping the draft. Based on this work, three concepts were developed and reviewed with the community in March, providing the direction for the draft plan shared today.



## 7. What We Heard

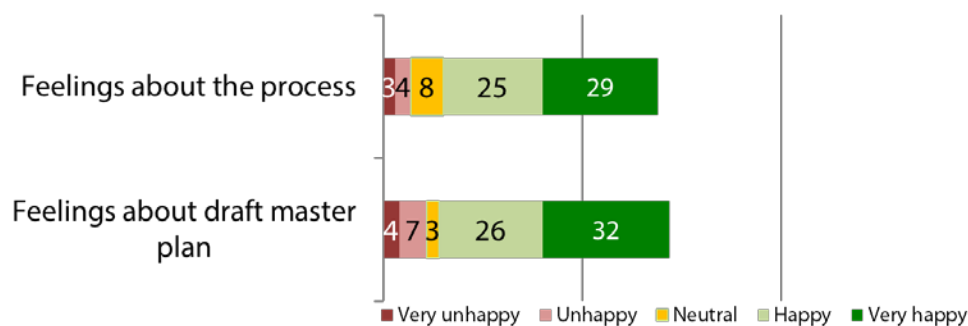
The early concepts developed for Phase 3 were shared on the website and at two open houses. The City received 153 feedback forms. Concepts 1 and 2 were tied for the preferred version. The following table highlights the key features of the concepts that received the most likes or dislikes. Based on this input and technical needs, staff developed the draft recommended plan.

Key Features	#	Likes	Dislikes
Contemp. Space	1	16	12
Community Garden	1	20	25
Medians	2	3	28
Pickleball	2	29	2
Pump Track	1	14	27
Sound Barrier	2	18	6
Parking Expansion	2	58	9
Bike Repair	2	18	8
Fitness Stations	2	31	8
Drop-in Expansion	2	51	5
Canopy	2	30	8
Entrance change	2	16	2



## 8. Open House Results

The City consolidated the feedback received on the early concepts and developed a draft of the master plan. Two open houses were held on May 30 and June 1 to confirm the draft plan with interested members of the community. The open houses were attended by approximately 120 people. Participants were invited to complete a feedback form to share their feelings about the process and the draft plan. The City received 73 forms. The majority of the participants were either happy or very happy with the process and the plan.



Some of the comments on the draft plan include:

- "having residents vote on what they would like in the park is a great way to include them in City planning"
- "as long as input is used I feel the City has made every effort possible to capture the interests of the community"
- "time consuming but that was likely necessary to sort out all interests and look into the future"
- "great idea to fully use this property"

## 9. Final Recommended Concept Plan

### 9.1. Vision Statement

The recommended park plan is envisioned as a space that enhances identity, relationships, health, well-being, safety, and the natural environment. The recommended park plan intends to reflect the needs and desires of the public in conjunction with the PRMP design guidelines. It aims to enhance the natural setting of the site, use a universal design approach to serve diverse age groups and abilities through a variety of park features and programming. Predominantly used by seniors, the recommended plan recognizes the importance of this aspect, ensuring the plan is compatible with the needs of the current stakeholders while also fitting to the surrounding neighbourhood.

### 9.2. Design Objectives

The following are the four main themes heard through the workshops:

- Continue the tradition of the property as a recreation hub. Consider expanding the pickleball courts and the drop-in centre to support growth.
- Enhance the park setting of the property. Consider adding seating areas, trees and vegetation, and lighting and paths.
- Strengthen the identity of the park. Consider adding public art, recognize the park's history and create new signage.
- Improve access and safety on the site. Consider reconfiguring the driveway, add pedestrian connections and bike racks, explore options for more parking and adjust the transit service.

### 9.3. Key Park Features

The draft master plan was developed using the feedback received on the early concepts. Some of the key features include:

- Entrance reconfigured for safety and to provide more parking (medians removed)
- Contemplative space relocated adjacent to Bocce and combined with community gardens
- Plan to rebrand as Robinson Recreation Park with new sign highlighting tenants and placement of feature sculpture
- Allow for four additional pickleball courts with sound barriers on the north and northwest sides
- Redesign and expansion of parking to increase from 92 to 140 stalls
- Reconfigure horseshoes to allow for pickleball expansion while keeping 10 pits
- Arboretum protected
- Integration of fitness equipment in utility corridor as well as a pathway
- Allow for expansion of drop-in centre (pending necessary approvals)



### 9.4. Design Rationale

Through technical analysis of the data received from the workshops and open houses, city staff designed and reconfigured the final draft that best fits the needs of the user groups and the public while conforming to the recommendations provided by the PRMP. These design features have been assessed where investment could be best made to yield more significant impacts for the Robinson recreation park;

#### 9.4.1. Pickleball

The additional four pickleball courts are in response to the shown interest of the user group and its growing popularity. Pickleball has seen significant increases in participation and had over 200 members as of August 2016. Aside from the current pressure from its members, Pickleball is projected to grow, and the PRMP has recommended working with the user groups to identify what is most appropriate for the site. Results from the public engagement workshops have consistently shown significant number in support to build more courts on the site. The following layout is assumed to be most feasible to expand the facility. The shade structure promotes shared use of the component and a sheltered place for players, spectators, and visitors.

#### 9.4.2. Parking Lot & Entrance

Memberships for the entire property equates to about 1400 people. Expanding parking is necessary to accommodate the members and visitors safely and effectively into the site. The design of the parking lot is intended to maximize parking spaces while minimizing hard surfaces, which is a guideline extracted from the PRMP. Furthermore, the entrance to the site was described as “impractical” and “ineffective” and public engagement results as one of the top 3 requests for change. Removal of the curved entryway and implementing direct access into the promotes safe arrival, thus effectively using the area to add more parking spaces.

Educating the users on the limitations of the area is critical. This includes recognizing the hours of operation for each facility, parking is intended for the users of the site only, and encourage people to carpool parking in adjacent properties or Skaha Park.

#### 9.4.3. Penticton Seniors’ Drop in Centre Expansion

It is important to consider the expansion of the seniors' Drop-in Center due to its current and forecasted demand for space. With a current number of 1000 members, expanding the building will allow them to provide a variety of activities and opportunities to gain revenue. All stakeholders have shown their support towards the idea of expanding the facility throughout the different public engagement forums held in the last year.

#### 9.4.4. Horseshoe Reconfiguration

Despite the low number of attendants from this group, the horseshoe pits will need to be reconfigured as a result of the pickleball expansion. Both groups have come into a verbal agreement for this change to take place. Horseshoe has also requested additional shade structures for their facility.

#### 9.4.5. Bocce

No changes on the existing bocce ball courts are presented in the plan. User groups of the bocce ball club had no inputs for change.

#### 9.4.6. Contemplative Space

Integrating the community garden and contemplated space is a great way to accomplish two ideas into one concept. This space is meant to support the growth and activities of the Seniors Drop-In Centre as well attract other people into the site. This feature is intended to counteract the active facilities (pickleball, horseshoe, fitness station) and provide a space for slower paced activities and promote social interaction. Results from the public engagement show residents in favour of the location away from the road to avoid negative behaviour and reduce noise impact from the road.

#### 9.4.7. Fitness Station

There was slim to no negative responses towards the idea of having fitness stations. This feature can serve a diverse range of users while also contributing to overall community health.

Feedback was received that suggested the fitness area could be relocated from the north side of the Pickle Ball Courts to the east side of the courts. This would allow for some users to view the Pickle Ball Court users as they work out and will allow for some of the mature vegetation that exists on the site to remain undisturbed. This concept would be considered during the detailed design phase once funding was secured.

#### 9.4.8. Pathways

One of the most pressing concerns of the project is pedestrian safety. There are about 420 students enrolled at Skaha Lake Middle School and 516 students enrolled at Princess Margaret Secondary School. Students are currently using the Robinson property parking lot as a primary route to access these schools and South Main Market. The addition of pathways near the perimeter of the property provides safer routes in and out of the site; thus, improving public safety and security.

#### 9.4.9. Signage

Rebranding the site as “Robinson Recreation Park” with a new sign highlighting tenants was a popular request by the user groups and participants who visited the public engagement workshops.

#### 9.4.10. Trees, benches, picnic tables

Participants from the workshop requested for adequate seating in various locations throughout the property, and city staff sees this as an opportunity to include the parks bench donation program. Attendees of the workshop were also informed of the tree assessment and tree protection bylaw resulting in protection of the arboretum and its



natural state. Respondents requested more trees be added to the site to provide more shaded areas and natural-like setting.

#### 9.4.11. Public Washroom & Storage

Many respondents suggested that an outdoor washroom would receive plenty of use due to the high demand from user groups. In addition, public washrooms have been a struggle for city staff in the past. Connecting it to the building will allow it to be manageable, provide more security, and avoid vandalism or negative activities into the area.

#### 9.4.12. Transit

Relocating the transit near the entrance of the Senior's Drop-In Centre would allow for pedestrians to have direct access to various facilities at a reduced distance.

#### 9.4.13. Crosswalks

No warrant for changing the crosswalks. Relocating lights and the crosswalks would be an additional cost.

### 9.5. Next steps

#### 9.5.1. Detailed Design

Upon receiving approval from council and sufficient funding to proceed with construction, a detailed design of components featured in the plan will be developed and reviewed with stakeholders.

#### 9.5.2. Phasing Process

The phasing for this plan will be reviewed on a case- by-case basis, as development of one area or item may lead to other neighboring structures requiring attention. For instance, expansion of pickleball will rely on a series of development to occur simultaneously; the additional courts will trigger reconfiguration of the other areas such as the horseshoe pits, parking lot, sound barrier, pedestrian corridor, etc. Therefore, constructing the park in a single phase will be the most efficient and cost-effective approach. Some design features can be pushed back depending on their necessity and overall value for example seating areas around trees, relocation of the transit stop, entrance canopy, etc.

#### 9.5.3. Financial Strategy

The estimated construction cost for Robinson Recreation Park re-development is estimated at \$1,000,000 (not including the PSDIC expansion). Implementation of this plan and construction will be dependent on available funding including partnerships and grants. All estimates will be refined at the design phase to ensure an accurate view of the financial cost.

# Coyote Cruises

June 11, 2019  
Process Update



[penticton.ca](http://penticton.ca)

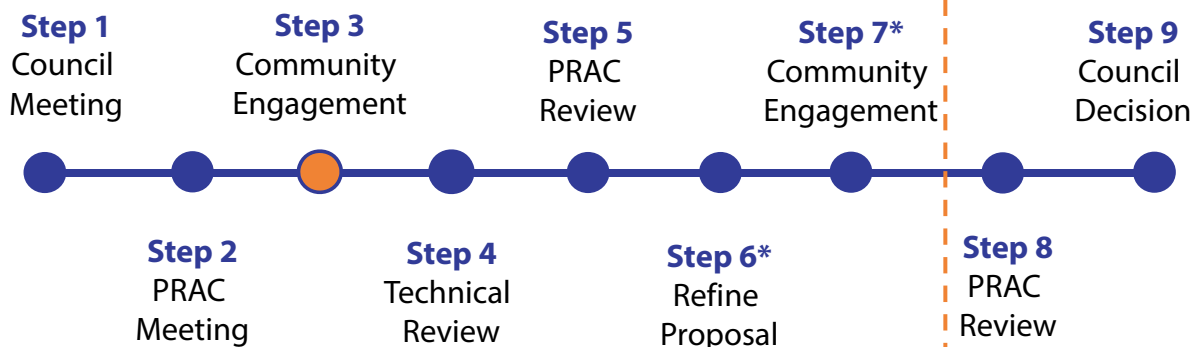
## Agenda

- Process update
- Engagement summary
- Technical review
- Next steps



[penticton.ca](http://penticton.ca)

## Public Process



\* If changes recommended



penticton.ca

## Coyote Cruises

### Engagement Summary



penticton.ca

## Background

- Involve the community in accordance with the Park Dedication Bylaw and the Park Land Protection & Use Policy
- Reviewed the proposal at two open meetings with City Council and the Parks and Recreation Advisory Committee
- Public engagement program between May 13-31 (Open Houses on May 22 and 25)



penticton.ca

## Engagement Summary (May 13-31)

**192**

Feedback Forms



**3,623** received 3 emails



**5**

Newspaper  
Ads



**689**

Visits



**5**

Social media  
posts reached  
5,390



**280**

Conversations  
at 2 open  
houses



penticton.ca



### What do you not like about the proposal? (131 comments)

- length of lease (41)
- no objections (40)
- increase of area (15)
- cleanliness and garbage (13)
- impact to nature (9)
- safety (9)
- parking (6)
- history of operation (2)
- other (ensuring access, public washrooms, missing info, channel detail and why not RFP?) (21)



penticton.ca

### What would you like more info on or to change in the proposal? (73 comments)

- no lease or a shorter lease (26)
- more details about the plan and commitment (financial) (23)
- do not expand the area (7)
- Monitor commitment (4)
- Other (i.e. RFP, safety, and alternatives) (7)
- Protect public access (trust and cost) (3)



penticton.ca

## Conclusions

- Nearly all participants support the vision and plan
- 63% of participants support moving the lease request forward based on the info provided
- 25% of participants would like more info or changes such as a shorter term or financial details before deciding whether or not to move the request forward
- 9% of participants do not support the lease under any circumstances



penticton.ca

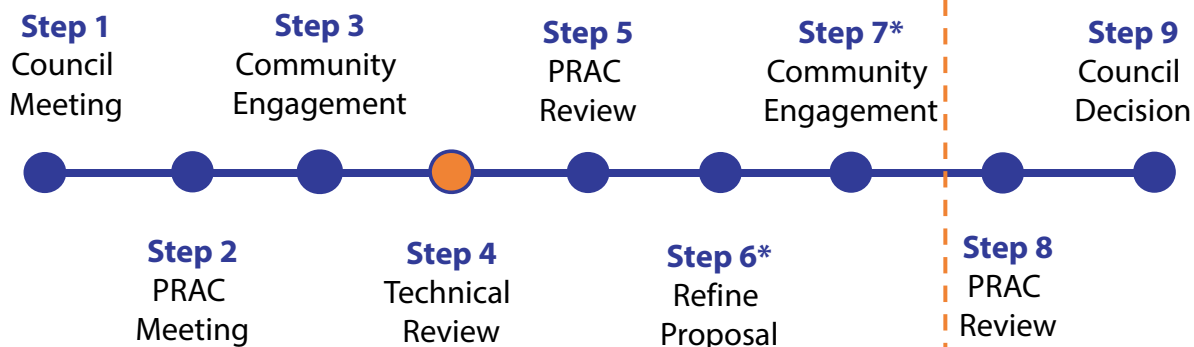
## Coyote Cruises

### Technical Review



penticton.ca

## Public Process



\* If changes recommended



penticton.ca

## Technical Review

- City of Penticton
  - Building Assessment
  - Servicing / Infrastructure Needs
- Federal Government
- Provincial Government





# Technical Review

## Park Land Protection & Use Policy

### 1. PURPOSE

1.1. The purposes of the Park Land Protection and Use Policy are:

- 1.1.1. To provide direction on the protection and uses of public park land within the City of Penticton in accord with the Official Community Plan, Parks & Recreation Master Plan and Zoning Bylaw.
- 1.1.2. To protect parks as public assets of the City of Penticton. This policy will ensure that city parks remain in the public domain through community engagement and support and with the implementation of the Park Land Protection and Use Policy.
- 1.1.3. To support the community's use and enjoyment of the parks, provide opportunities for primarily outdoor recreation and nature appreciation thereon, and to protect, conserve, and preserve the natural, physical, historical and cultural resources thereon.
- 1.1.4. To improve the quality of parks in our community through enhanced park stewardship and sustainable resource management.

[penticton.ca](http://penticton.ca)

# Technical Review

## Park Land Protection & Use Policy

### 2. GUIDING PRINCIPLES

2.1. The community developed a vision, a park definition and set of values in the 2018 Parks and Recreation Master Plan to guide future use of Penticton's parks and recreation services in the City of Penticton. These values directed the development of the Park Protection and Use Policy and will guide its implementation.

2.1.1. A public park is an unencumbered tract of land wherein the land title is held by a public entity for the benefit, use and enjoyment of the people and for the protection, conservation, preservation of the natural, physical, historical and cultural resources thereon, and wherein an encumbrance is a burden, obstruction, or impediment to the foundational purpose or purposes for which the park was established.

2.1.2. Policy Objectives and their resulting policies have been created based on the Vision, Park Definition, Values and community engagement undertaken with the Parks & Recreation Master Plan and will be used to guide the use of parks.

- Support recreational opportunities, healthy living and enhance public enjoyment of parks
- Safeguard public access and community affordability
- Protect public ownership
- Protect, preserve and promote park land
- Engage the community in park governance and decisions

[penticton.ca](http://penticton.ca)

# Technical Review

## Park Land Protection & Use Policy

### 3. POLICY

#### 3.1. Support recreational opportunities, healthy living and enhance public enjoyment of parks

- 3.1.1. The City of Penticton supports uses, recreational opportunities, provides for a healthy lifestyle and improves the public enjoyment of parks. These uses are identified as Permitted Uses in the Zoning Bylaw and shall meet applicable subdivision and development regulations contained within each Park Zone.
- 3.1.2. Requests for uses that are not identified as Permitted Uses in the Zoning Bylaw shall follow the zoning procedure for *Uses in a Park Zone that are not a Permitted Use* as outlined in this policy prior to being considered by Council.



penticton.ca

# Technical Review

## Park Land Protection & Use Policy

### 3.2. Safeguard public access and community affordability

- 3.2.1. The City of Penticton does not support uses that inhibit long term public access through exclusive memberships, prohibitive fees or permanent physical structures that detract from the natural setting and use of the park.



penticton.ca

# Technical Review

## Park Land Protection & Use Policy

### 3.3. Protect public ownership

3.3.1. A *License*, as defined under this policy permits the use of something or allows an activity to take place; a Licensee shall not be guaranteed exclusive use of the property, is not an entitlement to the land, and includes a cancellation clause allowing the Licensor (City) to cancel the license at any time by providing the stipulated required notice; additional licenses to unrelated parties may be granted over the same property or portions of property; a license cannot be registered on the title of the property.

3.3.1.1. The City of Penticton may issue a License-to-Use for a portion of public park land to support a Permitted Use in a Park Zone. These licences are typically for a short term or seasonal in nature, up to a maximum of three (3) years, and shall be approved in accordance with the zoning procedure for *Permitted Uses* outlined in this policy.

3.3.2. A *Lease*, under this policy is defined as a contract by which one party conveys exclusive use of land or real property to another for a specified period of time and provides entitlement to the land, usually in return for a periodic payment. A lease is a stronger form of tenure than a License and typically cannot be cancelled during the term of the lease as long as Lessee honours terms and conditions. Leases may be registered with the Land Title office creating a legal enforceable charge against the property for the term of the lease. In the context of park land within the City of Penticton, a lease of municipal park land grants a private interest rights to public land and diminishes public ownership and control.

3.3.2.1. The City of Penticton will not enter into a lease of land dedicated as park under Park Dedication Bylaw 2018-37 without the approval of the electors.

penticton.ca

# Technical Review

## Park Land Protection & Use Policy

### 3.4. Protect, preserve and promote park land

3.4.1. If the proposed use is deemed to uphold Council Policy Section 2.1.1 and to have a net benefit to municipal park land, the City will then submit the proposal for public engagement in accordance with Section 3.5 of this policy.

3.4.2. The City of Penticton supports the growth and enhancement of public park land for community use in accordance with the Parks & Recreation Master Plan.

3.4.3. The City of Penticton recognizes that there are a number of private encroachments into existing public park land. There shall be no further encroachments into public park land and existing encroachments will be managed to ensure removal of encroachments where considered feasible.



penticton.ca

# Technical Review

## Park Land Protection & Use Policy

### 3.5. Engage the community in park governance and decisions

3.5.1. The community is involved in governance of the protection and use of parks and the implementation of this policy through their membership on the Parks & Recreation Advisory Committee.

3.5.2. The community shall be engaged before a decision is made on any proposed change to use or regulation within any Park Zone in accordance with the procedure outlined in Section 5.2 of this policy. This policy provides for increasing levels of engagement based on the scale and impact of the proposed use. City staff and the Parks & Recreation Advisory Committee will establish the level of engagement according to the impact of the proposed use, in accordance with the zoning procedure for *Requests for Uses that are not Permitted Uses* and in accordance with the IAP2 International Spectrum of Public Participation (See Schedule B).



penticton.ca

# Technical Review

## • Agreement Details

- Lease conditions
- Terms
- Valuation
- Responsibilities
- Accessibility
- Building footprint
- Lease area
- Park maintenance standards
- Liability insurance
- Etc.



penticton.ca

# Coyote Cruises

## Next steps



penticton.ca

## Options for Committee

THAT the Committee support the engagement process completed;

AND THAT City staff are directed to begin drafting an agreement

AND THAT staff bring back a draft agreement to the Committee for review before moving forward.



penticton.ca

# Options for Committee

THAT the Committee request further engagement on the process before moving forward



[penticton.ca](http://penticton.ca)